Course Descriptions

Internet Basics   2 sessions
Explore the world of cyberspace! Learn how to access the internet, surf the internet, do a search using various search engines, research anything. It's like having the biggest library in the world right at your fingertips. (Must have basic computing skills.)

Introduction to Computers   3 sessions
A must take class for anyone who is new to computing or who would like a refresher on the basics. Learn the lingo, how to use a keyboard and mouse, what software is, how to access things.

How to use Email   2 sessions
It's cheaper and faster than the postal service! Learn how to set up an email account, get an address, send and receive email, build an address book. Stay in touch with friends & relatives anywhere in the world. (Must have basic computing skills.)

Advanced Internet & Email   2 sessions
Learn how to copy text, send and receive attachments, instant messaging, search engine tricks, chat rooms, internet safety, and more.

How to use your Digital Camera   by appointment
One-on-one help is available to get you on your way to actually using & having fun with a digital camera.

Introductory Refresher For those who have taken our introductory class in the past and just need a "refresher" before going on to other classes.

Pay your bills online How to safely pay your bills online, an overview of online banking. Internet experience necessary.

What is You Tube?? Entertaining and Fun!! Take a look at the new rage "You Tube" and see what it's all about.

Excel We are developing a curriculum for Excel to be taught in the fall. If you are interested, please leave your name and number and we will contact you when classes are available.

Computer Lab Class Schedule
Contact Marlowe to sign up 481-3429 ext 112
Pre-registration required!

Fees: $ 3. (per 2-hour session)
               $ 6. (2 sessions)
               $ 9. (3 sessions)

Date	**Time**	**Course**
6/21	10:00-12:00	Introduction to Computers (Part 1)
6/26	10:00-12:00	Introduction to Computers (Part 2)
6/28	10:00-12:00	Introduction to Computers (Part 3)
7/10	2:30- 4:30	Internet Basics (Part 1)
7/11	2:30- 4:30	Internet Basics (Part 2)
7/17	2:30- 4:30	How to use email (Part 1)
7/18	2:30- 4:30	How to use email (Part 2)
7/24	2:30-4:30	Advanced Internet & Email (Part 1)
7/25	2:30-4:30	Advanced Internet & Email (Part 2)

By appointment   How to use your Digital Camera

Workshops

6/14	10:00-12:00	Introductory Refresher
7/20	3:00- 4:00	You Tube
8/7	2:30 – 4:30	How to Pay your Bills Online

Stop by and use the Lab to practice!
The Computer Lab is available for you to use free of charge whenever there is not a class in session. In addition we hope to have volunteer computer coaches in the Lab to assist you on the following days:

Computer Lab Printer Usage:
To help offset the rising cost of paper, we are now charging 5 cents per page for the black and white printer and 25 cents per page for the color printer. (It's still a bargain!) Right now this will be on the honor system with a box in the lab designated for your payment. These charges do not apply to class time projects.